

OFFICIAL MINUTES
JT SCHOOL DISTRICT #342
CULDESAC, ID 83524

The Board of Trustees held their rescheduled meeting on Wednesday, November 15, 2017 in the School Library at 7:00 p.m. as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Dustin Heinzerling, Eric Steigers, Mitchell Reid, Superintendent Alan Felgenhauer, Principal Chase Woodford, Clerk/Treasurer Loretta Hammond-Nichols, a guest and daughter.

ORDER/SALUTE

Chairman called the meeting to order at 7:15 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

*BUDGET STATUS (10/31/17) – The district has about \$1.25 million in revenue. Expenses to date is about \$368,000.00 since July 1 for the fiscal year. The district should receive several smaller state payments within this fiscal year. The state plans to continue to fund the instructional career ladder for this next year. Property tax payments are received in January and the other half in July. It is time to discuss the supplemental levy and the timeline for that process to continue a two year term for about the same rate. The county may need a resolution as early as December for a March election.

*STAFF APPRECIATION DINNER REMINDER-Social game time starts at 5:00 p.m. with dinner at 5:30 p.m. before the December meeting.

PRINCIPAL REPORT

*ENROLLMENT – Culdesac School has 6 students in preschool, 49 in elementary, 19 in junior high and 27 students in high school for a total of 101.

*STUDENT OF THE MONTH – Elementary student is Buckley Bortz and secondary student is Joss Reid.

*EVENTS/ACTIVITIES-teams of a parent and 2 staff for elementary, junior high and secondary participated in the annual Scratch for Schools Lottery event to win funds for the school. Elementary team won \$241.00, junior high won \$168.00 with the secondary team winning \$158.00.

Tyson Scrimsher made the new office sign that hangs above the entrance door. This will help visitors know what door to enter into the building. Tyson was also nominated by KLEW as the Academic Student of the Week. The interview will be linked on the school website for everyone to view.

Kaylynne Fluckiger completed her Senior Project which included organizing the Red Ribbon week event with an assembly of an officer and drug dog visit. A state representative is interested in contacting Kaylynne for additional information as a follow up to her project.

Grannys Thrift Store donated \$300.00 to the Robotics Club. The store is closing the end of December with the owner interested in donating any register cash funds that are left after the closure process.

Congratulations to Myriah Cruz who has passed the Microsoft PowerPoint Certification in the Business class.

NIM Metal Manufacturing for Region 2 is targeting sophomores to enroll in the program that will follow the student through the senior year to complete different industry skill certifications to be employable and take career path college credits during high school.

Donorchoose.org donations received by Mrs. Gibbs for a horse that has games as you pedal for exercise for the preschool classroom. Mrs. Cash had books donated for the English classroom.

Dr. Moore received a STEM Grant for 8 laptops that run/program the 8 robots that came with the grant.

PARENT/TEACHER CONFERENCE- The new mass notification system helped the parent attendance this year. Parent attendance for last year: 60% in elementary, 47% for junior high and 43% at high school. This year after reminder sent by the automated system improved parent attendance by: 94% in elementary, 68% for junior high and 67% at the high school. The notification system has also been used to update parents after the lock down procedure.

Whitepine League has a website that lists all the schedules and scores if you want to follow the teams' progress and you are unable to attend the game. It is whitepineleague.com.

PUBLIC COMMENTS – none

BOARD COMMENTS

ISBA CONFERENCE UPDATE

Trustee Bryce Scrimsher noted that websites that electronic devices can access have been an eye opener for law enforcement. Especially the social media/interactive on-line activity. Sex predators are praying on young children. A heads up for families to monitor your Childs usage.

Chairman Martin explained the increase in the suicide rate with young adults due to cyber bullying for girls is alarming. A caution needs to go out to parents and school staff to monitor the electronic devices.

Next year the conference will be in Boise around the 10th of November at the Grove Conference Center.

CONSENT AGENDA (Agenda/Minutes/ Finance Report/Current Bills/Employee Leave Report Approval)

Superintendent requested the following to be added to the agenda under New Business: Open Enrollment Request, Emergency Closure and Classified Salary Schedule Revision.

Trustee Bryce Scrimsher moved to approve the consent agenda as amended. Seconded by Trustee Dustin Heinzerling/Motion passed.

UNFINISHED BUSINESS

SECOND READING POLICY #325.4 UNPAID SCHOOL MEAL CHARGES

Superintendent reported no changes since the first reading of the policy.

Trustee Bryce Scrimsher moved to adopt Policy #325.4 as presented for the manual. Seconded by Trustee Eric Steigers/Motion passed.

SECOND READING POLICY #605.3 REVISION – PARENT AND FAMILY ENGAGEMENT PLAN

Superintendent noted no changes to the policy since the first reading.

Trustee Bryce Scrimsher moved to adopt Policy #605.3 as revised for the manual. Seconded by Trustee Mitchell Reid/Motion passed.

SECOND READING POLICY #605.4 PARENT AND FAMILY ENGAGEMENT

Superintendent recommended approval.

Trustee Bryce Scrimsher moved to adopt Policy #605.4 as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

SECOND READING POLICY #609.5 EDUCATION OF HOMELESS CHILDREN

Superintendent explained no changes since the first reading.

Trustee Bryce Scrimsher moved to adopt Policy #609.5 for the policy manual as presented. Seconded by Trustee Eric Steigers/Motion passed.

NEW BUSINESS

FIRST READING POLICY #204.3 REVISION-EVALUATION OF PRINCIPALS

Superintendent recommended an emergency adoption with a single reading due to the timeline for evaluation process. The changes to the policy include the deadline date change from May 1 to June 1, measures used for student achievement with ISAT test scores and MAPS tool, and staff surveys used as part of the ranking within the Danielson report. The updated policy needs sent to SDE by December 1 versus February.

Trustee Bryce Scrimsher moved to an emergency adoption of Policy #204.3 revision as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

FIRST READING POLICY #512.1 REVISION-EVALUATION OF CERTIFICATED PERSONNEL

Superintendent request an emergency adoption due to the timeline issue. Changes to the policy are May 1 to June 1 deadline for report, 2 observations (only one allowed due to an emergency), evaluation measures with ISAT test, student surveys and individual improvement plans for each staff to include professional development. Pupil services staff (counselors) may have their own evaluation process or you can use the instructional form. Culdesac School will be using the same form for all certificated instructional staff. Ranking range from #1 Unsatisfactory to #4 Distinguished. Students are tested twice a year and those scores are compared to measure student growth. Staff will also use self-evaluation assessment tools during the process.

Trustee Bryce Scrimsher moved for an emergency adoption of Policy #512.1 revision as presented. Seconded by Trustee Mitchell Reid/Motion passed.

OPEN ENROLLMENT REQUEST

Superintendent asked Principal Woodford for his recommendation regarding the open enrollment request from the parent of the Lapwai School District wanting their daughter to attend school at Culdesac. Superintendent noted that the behavior contract has been changed and if accepted the new form needs signed during the enrollment process.

Principal Woodford noted no major concerns after reviewing the student records from Sacajawea Junior High School from the Lewiston School District.

Trustee Bryce Scrimsher moved to accept the open enrollment request for the remainder of the school year. Seconded by Trustee Eric Steigers/Motion passed.

Chairman Martin informed the parent and her daughter that attendance and grades are important. If the student does not attend or keep up their grades, then continued enrollment will be denied. Chairman welcomed them to Culdesac School and wished the student to do well.

EMERGENCY CLOSURE – NOVEMBER 7, 2017 /POWER OUTAGE (2:00 PM)

Trustee Bryce Scrimsher moved to approve the emergency closure due to a power outage on November 7, 2017 at 2:00 p.m. Trustee Mitchell Reid seconded/Motion passed.

CLASSIFIED SALARY SCHEDULE REVISION-EFFECTIVE - 12/1/17

Superintendent recommended a beginning rate for Instructional Para/Aide and IT staff at \$13.00 per hour. Those staff getting the \$10.00 Student rate that have graduated need a better rate of pay to keep them interested in working at the school. Staff hired at the regular rate of \$14.29 as new will keep that rate due to experience. In the future, new staff will not be hired at the same rate that the 20 year staff are being paid to be fair to those existing staff.

Trustee Eric Steigers moved to approve the Classified Salary Schedule revision as presented. Seconded by Trustee Mitchell Reid/Motion passed (3 Yes votes).

ADJOURNMENT-8:20 PM

Chairman

Clerk