

OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Culdesac Joint School District #342 Board of Trustees held their regular meeting on Wednesday, January 11, 2017 in the Culdesac School staff workroom at 7:00 p.m. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Kathryn Bomar and Eric Steigers, Superintendent Alan Felgenhauer, Principal Chase Woodford, Clerk/Treasurer Loretta Hammond-Nichols and one staff member. (Absent – Trustee Dustin Heinzerling due to work)

ORDER/SALUTE

Chairman called the meeting to order at 7:00 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

BUDGET STATUS (12/31/16) – The District budget looks good. We will continue to track the Food Service Account and as funds become available, the district will receive reimbursement.

BOARD TRAINING/RED LION – LEWISTON (2/16/17)-The meeting will start at 8:30 a.m. At 11:30 a.m., students and staff will join the Board for lunch with the afternoon for round table discussions. This meeting has been scheduled the day after the February Board meeting.

TRUSTEE ELECTION – This year three positions will be up for election on May 16, 2017. Zones one, two and three will run for a four year term. This term will expire in 2021. Declaration petitions are due March 17, 2017.

LEGISLATIVE NEWS-The governor is planning to support the career ladder funding. The legislature is reviewing staff evaluation issues related to the career ladder for that funding.

PRINCIPAL REPORT

ENROLLMENT is still at 105 with Pre/K-6<sup>th</sup> at 48, junior high at 20 and high school with 28 students. However, we may have five to seven students due to home issues moving shortly.

EVENTS/ACTIVITIES – Junior High Volleyball started yesterday. Trap shooting started Sunday. Title I Movie Night is scheduled for the 20<sup>th</sup> in the gym at 7:00 p.m. Thank you to Mr. Scrimsher for providing snow removal in the parking lot. Students will have the opportunity to use a reward Wolf Buck to guess the melt date of the snow mound. The winner will receive a prize.

Trustee Eric Steigers commented that the trapshooting sport has built an interest in students to continue as an adult and join the local group.

Principal noted that Cabela has donated seven shoot vests and the students will be sending a thank you.

PUBLIC COMMENTS

Staff member wanted to thank Trustee Scrimsher again for his assistance in snow removal as it is very much appreciated. The staff helps in many areas like a family and this has created a welcoming atmosphere with very little stress this year.

Principal commented that many of the staff have been helping out in the classroom when subs are not available.

BOARD COMMENTS

Chairman thanked Mr. Scrimsher for volunteering his time and tractor to pile the snow in the parking lot. Due to staff hardship, our staff stepped up to help with the Board dinner this year. Again, thank you to everyone that has helped out. Chairman read a thank you from a staff member for the dinner and gift card.

Trustee Bryce Scrimsher wanted to thank the staff for the evergreen gifts given to the Board members.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Report Approval)

Superintendent asked to add additional dates and time to the original emergency closure approval request.

Trustee Bryce Scrimsher moved to approve the consent agenda with the additions. Seconded by Trustee Kathryn Bomar/Motion passed.

#### UNFINISHED BUSINESS

2<sup>ND</sup> READING POLICY #301.3 FEDERAL CASH MANAGEMENT – EDGAR

2<sup>ND</sup> READING POLICY #301.4 ALLOWABLE USES FOR GRANT FUNDS-EDGAR

2<sup>ND</sup> READING POLICY #306.1 PURCHASING – EDGAR

2<sup>ND</sup> READING POLICY #311.4 TIME AND EFFORT DOCUMENTATION-EDGAR

Superintendent submitted the policies with changes underlined for review. Policy #306.1 did not have any changes and Policy #311.4 had additional language for the form.

Chairman asked the Board if they had any questions regarding the changes before policy approved for 2<sup>nd</sup> reading.

Trustee Bryce Scrimsher moved to approve policies #301.3, #301.4, #306.1 and #311.4 as presented. Seconded by Trustee Eric Steigers/Motion passed.

#### NEW BUSINESS

PTSA SAUSAGE FEED REQUEST

Chairman noted this is an annual event that the PTSA uses the school to provide the feed.

Trustee Bryce Scrimsher moved to approve the use of the school on March 12, 2017 for the PTSA sausage feed. Seconded by Trustee Kathryn Bomar/Motion passed.

#### EMERGENCY CLOSURE APPROVAL

Superintendent submitted two days of December 15, 2016 and January 9, 2017 for all day emergency closures and January 11, 2017 for early release at 1:30 p.m. due to bad weather/road conditions for Culdesac School. This information will be submitted to the SDE to adjust instructional time on the student calendar. The Principal will let us know if additional time down the road is needed to be approved for instructional make up time for the students.

Trustee Bryce Scrimsher moved to approve the emergency closures for December 15, 2016 and January 9, 2017 with approval of the early release on January 11, 2017 at 1:30 p.m. Seconded by Trustee Kathryn Bomar/Motion passed.

#### ADULT WELDING CLASS PROPOSAL

Superintendent submitted a proposal from the Ag Teacher that outlined the opportunity to provide the community an adult basics welding class in the evenings. The class will have ten openings available. Participants will pay the costs of the materials and sign consent waiver forms for liability insurance purposes.

Chairman mentioned that this would be great community involvement. A very good idea to help shed light on the opportunities that the school can provide.

Trustee Bryce Scrimsher moved to approve the adult welding class as presented. Seconded by Trustee Eric Steigers/Motion passed.

#### EXECUTIVE SESSION – IDAHO CODE 74-206 1(b) FOR PERSONNEL AND STUDENT ISSUES

Trustee Bryce Scrimsher moved to enter executive session as per IC 74-206 1(b) for personnel and student issues. Seconded by Trustee Eric Steigers/Board Poll – Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 7:30 PM Clerk dismissed from session.

STUDENT ISSUE DISCUSSED. Principal dismissed from session.

PERSONNEL DISCUSSED.

OUT OF EXECUTIVE SESSION: 8:05 PM

No decisions were made during executive session

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Superintendent records minutes

PERSONNEL

Chairman stated that the Superintendent evaluation went well and the Board is happy with his performance.

STUDENT ISSUE

Trustee Bryce Scrimsher moved to revoke the open enrollment for the out of district student as discussed in executive session. Seconded by Trustee Kathryn Bomar/Motion passed.

ADJOURN: 8:10 PM

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Chairman

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Clerk