

OFFICIAL MINUTES
CULDESAC JSD #342
CULDESAC, ID 83524

The Board of Trustees held their regular meeting on Wednesday, June 10, 2015 at 8:00 p.m. in the School Library as posted. Those in attendance were Vice-chairman Bryce Scrimsher, Trustees Kathryn Bomar and Dustin Heinzerling, Superintendent Alan Felgenhauer, Clerk/Treasurer Loretta Hammond-Nichols and two employees. (Absent-Chairman Martin-ill, and Eric Steigers-farming)

ORDER/SALUTE

Vice-chairman Bryce Scrimsher called the meeting to order at 8:00 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

BUDGET STATUS (5/31/15) - Superintendent Alan Felgenhauer reviewed the revenue and expenditures noting the transfer from M&O to Plant Facility Account will be to cover the HVAC project next year reducing the fund balance. The summer expenses / accruals have not been reported on the budget yet, but should even out at year end.

Trustee Scrimsher asked if Food Service Account has caught up yet.

Superintendent replied that next month except for summer accruals for wages the June report shows final amount.

PUBLIC COMMENTS

Employee/Patron commented that Shebang Days in Culdesac is coming and extended an invite to the Board to attend.

BOARD COMMENTS

A thank you from Mary Kay and Johnnie Law was read expressing their gratitude for the Year End BBQ invite. Mr. & Mrs. Law noted their appreciation for all the work that the Board and School staff do for the school as well.

Vice-chairman agreed the Year End BBQ had a good turn out with about 90 to 100 people attending with good weather.

CONSENT AGENDA (AGENDA/MINUTES/FINANCE REPORT/CURRENT BILLS/EMPLOYEE LEAVE REPORT APPROVAL)

Trustee Dustin Heinzerling moved to approve the consent agenda as presented. Second by Trustee Kathy Bomar/Motion passed.

UNFINISHED BUSINESS

AMEND 2014-2015 BUDGET TO ACTUAL REVENUES AND EXPENDITURES

Superintendent explained with the year-end summer projects and accruals, the budget will need amended to actual revenues and actual expenditures for the 2014-2015 year.

Trustee Kathy Bomar moved to amend the 2014-2015 Budget to Actual for Revenues and Actual Expenditures. Second by Trustee Dustin Heinzerling/Motion passed.

SECOND REVIEW OF POLICY 609.5 MCKINNEY-VENTO HOMELESS ASSISTANCE ACT POLICY

Superintendent explained Federal guidelines require policy review every three years. This policy was reviewed in 2015.

Trustee Kathy Bomar moved to accept Policy 609.5 for the second review of the policy. Second by Trustee Dustin Heinzerling/Motion passed.

SECOND READING OF POLICY 605.3-TITLE I PARENT INVOLVEMENT PLAN REVISION

Superintendent explained that Title I Program requires policy to include parent involvement. The Program sponsors the Reading and Math Nights for the students and their parents during the school year.

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Trustee Dustin Heinzerling moved to approve the second reading for the revision of Policy 605.3. Second by Trustee Kathy Bomar/Motion passed.

SECOND READING OF POLICY 307.1-CAPITALIZATION POLICY REVISION

Superintendent explained that the threshold amounts in the policy is being increased for the purchase of equipment and property or improvements to facility for depreciation accounting as per request from Auditor.

Trustee Kathy Bomar approved the second reading for the revision of Policy 307.1. Second by Trustee Dustin Heinzerling/Motion passed.

NEW BUSINESS

ADOPT 2015-2016 PROPOSED BUDGET

Vice-chairman asked if anyone had items for discussion before adoption of the budget.

Trustee Dustin Heinzerling moved to adopt the 2015-2016 Budget as proposed. Second by Trustee Kathy Bomar/Motion passed.

SUMMER GROUNDS PROJECTS REQUEST

Superintendent asked employees Melanie Gibbs and Carol Hunt to present this information.

The trees are starting to rot and are past their age expectancy. Wind storms produce a potential hazard for safety concerns causing the trees to break and fall on the playground. The tree needles and pine cones are messy and is killing the grass. The roots cause problems with the school drain lines.

A bid for \$3,850.00 to remove the six Spruce trees and another \$400.00 to remove/grind fence for access to remove a Walnut tree at the house. The total bid is \$4,250.00 The bid from Andrews Tree Service of Lewiston also includes grinding stumps, trimming three Maples, remove small Locust/grind stump, remove old sign, trim three Plum trees at house/grind stumps, clean up and cut larger wood into firewood lengths to leave for community use. The other two bids were \$4,650.00 from TRE Tree Service from Lewiston and \$6,115.00 from Robert's Tree Service of Grangeville for the same job.

The sprinkler bid includes the lawn releveled to grade. This project will be a two-step process. Kill all vegetation on ground, prep lawn grade to level, then plow in the irrigation lines. Lines will have a three year product warranty and a one year labor guarantee. The system will have a timer with a lock box and is sensor driven to make automatic adjustment to weather changes. Electronic clock valve needs replaced every 15 years. Easy and clean maintenance with service that is scheduled automatically to be turned on in the spring and lines to be blown out each fall before winter. Back-flow service is free the first year and then a service fee follows each additional year. Additional wiring is provided during the install to provide efficient repair if needed. Watering is done by zones. Option for Hydroseed lawn replacement provides a more uniform finish. The tree and stumps can be removed within about three days. If replacing the lawn you are looking at a tight window to get that portion done. The spray to kill the ground takes about 10 days before starting on the sprinkler system.

Mr. Kyle Smith presented information on the sprinkler system for the front playground bid is \$7,320.00. The lawn replacement with the Hydroseed lawn spray is \$19,905.00. (Without playground outside fence by front door is \$18,987.50) The Umbrella Sprinkler Services has done work for other area schools if you would like to check references. Mr. Kyle Smith has a Horticulture degree and is licensed, bonded and insured with Idaho. The bid includes complete lawn removal process, playground outside fence by front door and playground inside fence area. The back yard playground area inside the fence and the house front/back area bid is \$13,549.20 for the same process. The total bid for all lawn area options is \$33,454.40. You may want to do this in a step process over two summers. It takes about two weeks out to get on the schedule to start the process with the work that is lined up with the company at this time. Apex does the lawn renovation work with the Umbrella Sprinkler Company for the project.

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Trees need removed and a rough grading done before starting the sprinkler system project. Front play area \$7,320.00/Back area \$4,250.00/House area \$4,785.00 for sprinkler system total \$16,355.00 without the lawn landscaping/Hydroseed costs. The District would have to complete the lawn landscaping process.

Trustee Dustin Heinzerling moved to table the summer grounds projects until the July meeting. Second by Trustee Bryce Scrimsher. Vote taken: Two-Yes and One-No/Motion passed by majority.

CHANGE JULY BOARD MEETING TO 7/14/15

Request to change the July meeting due to the holiday.

Trustee Kathy Bomar approved to change the July Board meeting to the 14th at 8:00 p.m. Second by Trustee Dustin Heinzerling/Motion passed.

CHANGE AUGUST BOARD MEETING TO 8/11/15

Request to change the August meeting due to schedule conflict.

Trustee Kathy Bomar moved to change the August Board meeting to the 11th at 8:00 p.m. Second by Trustee Dustin Heinzerling/Motion passed.

FIRST READING OF POLICY 204.3 PRINCIPAL EVALUATION

Superintendent explained that the administrator evaluation would include 67% measure of climate and leadership with the remaining measure of 33% to include growth and student achievement for the SBAC.

Trustee Kathy Bomar approved the first reading of Policy 204.3 revision. Second by Trustee Dustin Heinzerling/Motion passed.

FIRST READING OF POLICY 512.1 CERTIFIED STAFF EVALUATION

Superintendent informed the Board that the evaluation uses the Charlotte Danielson model with which the staff have had training.

It will measure instructional climate at 67% and student growth/achievement at 33%.

Trustee Dustin Heinzerling moved to accept the first reading of Policy 512.1 revision. Second by Kathy Bomar/Motion passed.

Trustee Kathy Bomar moved to enter executive session as per IC 67-2345 for personnel and student matters. Second by Dustin Heinzerling/Board Poll: Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 8:55 P.M.
Personnel discussed.

Student matters discussed.

Superintendent records minutes

OUT OF EXECUTIVE SESSION: 9:50 P.M.

No decisions were made during executive session.

STUDENT MATTERS

OPEN ENROLLMENT REQUEST

Trustee Kathy Bomar move to approve Emily Marek as per Superintendent stipulations for the open enrollment request. Second by Trustee Dustin Heinzerling/Motion passed.

PERSONNEL

LEAVE REQUEST

Board received a request and will place this item under advisement until Chairman is able to consider.

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RESIGNATIONS

Trustee Dustin Heinzerling moved to accept the Special Ed Teacher resignation from Beth Lincoln as presented. Second by Trustee Kathy Bomar/Motion passed.

Trustee Kathy Bomar moved to accept the resignation of part-time maintenance staff Travis Pope. Second by Trustee Dustin Heinzerling/Motion passed.

Meeting Adjourned: 9:53 p.m.

Vice-
chairman
Clerk

