

The Board of Trustees held their regular meeting at 7:00 p.m. in the School Library on Wednesday, June 12, 2013 as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees-Lori Zenner, Kathryn Bomar and Dustin Heinzerling, Superintendent Alan Felgenhauer, Clerk/Treasurer Loretta Hammond-Nichols, and one staff member.

ORDER/SALUTE

Chairman called the meeting to order and those present joined in the flag salute at 7:05 p.m.

SUPERINTENDENT REPORT

Budget Status (5/31/13) – The school is in good shape financially as the staff has watched expenditures which means we will have a surplus at the end of the year.

Budget Requests – Items that have been requested from this current budget that are being expensed in June, include ventilation windows in the elementary classrooms, adjustment of entry doors by cafeteria and playground, K-3 SuperKids and secondary vocabulary curriculum, refinish gym floor and scrubber purchase, fire alarm repair, several security camera repairs/replacement, air unit for science lab, and network copier/printer to replace a worn out one since our financial status will allow us to catch up on items that have been put off for several years due to budget cuts. Before school starts, the elementary roof will be replaced/repared as well.

Chairman commented that PTSA was looking to purchase teacher chairs for the staff. That item could be added to the list as well. It is good to keep up with any building maintenance when we can.

PUBLIC COMMENTS

Staff commented that the year-end community BBQ put on by the school in honor of the secretary retirement went well with a good turnout of about 140 people. Another area where we could extend the community an invitation is with the Welcome Back PTSA Open House before school starts.

BOARD COMMENTS

Trustee Kathryn Bomar received good comments and that the community appreciated the BBQ event. Some of the staff attended Shebang Days and participated in the parade and fun run. Both Senior Project presentations at the end of the school year went well.

Trustee Lori Zenner commented that graduation was nice.

Chairman commented that everyone seemed to enjoy the BBQ and appreciated the staff participation in the community events.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Report)

Trustee Dustin Heinzerling asked for a name correction on a bill for Shannon Marcell as it should read: Shannon Morris.

Trustee Lori Zenner moved to approve the consent agenda as presented. Seconded by Kathryn Bomar/Motion passed.

UNFINISHED BUSINESS

TRANSFER BUS DEPRECIATION FUNDS FROM M&O ACCOUNT TO PLANT/BUS ACCOUNT

Superintendent explained that annually the depreciation for bus must be transferred to help pay for a new bus purchase in the future. The amount requested is \$12,814.00.

Trustee Bryce Scrimsher moved to transfer the Bus Depreciation amount of \$12,814.00 to the Plant Account as requested. Seconded by Lori Zenner/Motion passed.

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AMEND 2012-2013 BUDGET TO ACTUAL REVENUES & EXPENDITURES

Superintendent reported that the original 2012-13 Budget for M&O total is \$1,588,005.00 and Federal/Other Grants total is \$343,679.00. The budget is a best guess at the time of adoption each year, but changes due to unexpected expenses and grant revenues require an amendment to actual at the end of the year.

Trustee Lori Zenner moved to amend the 2012-13 Budget to the actual revenues and expenditures for the year. Seconded by Bryce Scrimsher/Motion passed.

SCHOOL ELECTRONIC SIGN UPDATE

Superintendent Felgenhauer updated the Board that he was not able to get P#1FCU to return his call yet and will need to put this item on hold until he can speak with them. The sign at Jenifer has single color and cost about \$12,000.00 and another \$3,000.00 to install.

The Student Account Funds have about \$5,000.00 available to help with the purchase. Hopefully by the July meeting we can address this item.

NEW BUSINESS

ADOPT 2013-2014 PROPOSED BUDGET

Chairman asked if additional discussion was needed following the Budget Hearing earlier.

Trustee Bryce Scrimsher asked if Culdesac would be sharing services with Lewiston for Transportation.

Superintendent explained that Culdesac would handle those services for reports with the help of Joe Hasenoehrl. He will be doing the training with Melanie Gibbs and John Gibbs as mechanic.

Trustee Dustin Heinzerling asked about the insurance portion of the budget.

Superintendent replied that it covers property insurance, liability, workmans compensation and tort for claims or judgements.

Trustee Bryce Scrimsher moved to adopt the 2013-14 Budget as presented. Seconded by Lori Zenner/Motion passed.

CHANGE JULY BOARD MEETING – JULY 17

Request to change the meeting to Wednesday, July 17 for the Annual Meeting will allow bills additional time to arrive due to the holiday on the 4th. The meeting will be at 8:00 p.m. in the School Library. Usually July and August meetings are held at 8:00 p.m. during the summer. The meeting will need to include declaring zones #2 and #4 vacant on the agenda.

Trustee Kathryn Bomar moved to change the July meeting to the 17th at 8:00 p.m./Seconded by Bryce Scrimsher/Motion passed.

2013-14 PRESCHOOL PROGRAM

This program will be two days a week on Tuesday and Thursday from 8:00 a.m. until 11:30 a.m. We possibly may have up to eight children. Melanie Gibbs has an AAS degree in Applied Child Science Studies and we can house the program in the Modular. If we get the students started with the District program, hopefully they will continue with the K-12 program. The preschool program will focus on getting the students ready for Kindergarten.

Trustee Bryce Scrimsher moved to start a Preschool Program for the 2013-14 year. Seconded by Lori Zenner/Motion passed.

2013-2014 BREAKFAST PROGRAM

Superintendent informed the Board that about 70 students eat lunch each day. The reimbursement rate for breakfast is \$1.85 since we qualify for the severe need rate. This would bring in about \$120.00 to \$130.00 per day to cover the costs. Food expense estimate is about 50% and the staff would cost about \$35.00 per day. The breakfast served by volunteer staff during ISAT helped make a difference in the students' attendance, behavior and scores. We would be serving mostly cereal with milk and a juice or fruit each day to the students to keep the cost down. A trial period for the first quarter of the school year will see how the program is doing. If the program does well, then we could add one hot meal a week.

Trustee Bryce Scrimsher thought it might not be cost effective if we loose many students, but worth a try for the first quarter.

Chairman agreed that this could be a temporary trial program to be revisited after the first quarter. The program needs to be self supporting.

Trustee Kathryn Bomar moved to try the Breakfast Program for the 2013-14 school year on a temporary basis to be reviewed at the end of the 1st quarter. Seconded by Lori Zenner/Motion passed.

Trustee Lori Zenner moved to enter Executive Session as per Idaho Code 67-2345 for personnel and student matters. Seconded by Bryce Scrimsher/Board Poll: Yes, Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 8:00 P.M.

Classified staffing issues discussed.

Principal contract discussed.

Certificated contracts discussed.

Student matters were discussed.

OUT OF EXECUTIVE SESSION: 8:48 P.M.

Superintendent

No decisions were made during executive session.

Minutes recorded by:

PERSONNEL

CLASSIFIED STAFF

Trustee Bryce Scrimsher abstained from the discussion of this item.

Trustee Lori Zenner moved to hire the following staff for the 2013-14 year: Loretta Hammond-Nichols, Deborah Marker, Debbie Heinzerling, Tammy Dudley, Mindy Scrimsher, Sandra Layes, Carol Hunt, Melanie Gibbs and Joe Hasenoehrl. Seconded by Dustin Heinzerling/Motion passed.

PRINCIPAL CONTRACT

Trustee Lori Zenner moved to offer the Principal contract as presented by the Superintendent for the 2013-14 school year. Seconded by Kathryn Bomar/Motion passed.

CERTIFICATED CONTRACT OFFERS

Trustee Lori Zenner moved to hire Jacob Blackstock as 4th grade teacher and Jolaree Nance as the Junior High/Intervention Teacher for the 2013-2014 school year. Seconded by Bryce Scrimsher/Motion passed.

CLASSIFIED POSITION & PAY ADJUSTMENTS

Trustee Lori Zenner moved to hire Kayla Parker as secretary for the 2013-2014 school year. Seconded by Bryce Scrimsher/Motion passed.

Trustee Lori Zenner moved to revise the classified staff wages for Food Service and Custodial/Summer maintenance as presented by the Superintendent for the 2013-14 school year. Seconded by Bryce Scrimsher/Motion passed.

Adjourned: 9:53 p.m.

Chairman
Clerk

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