

OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held their rescheduled meeting on Wednesday, April 17, 2013 in the School Teacher Lounge at 7:00 p.m. as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Lori Zenner, Kathryn Bomar and Dustin Heinzerling, Superintendent Alan Felgenhauer, Principal Shannon Morris, Clerk/Treasurer Loretta Hammond-Nichols, two staff members and two patrons.

ORDER/SALUTE

Chairman called the meeting to order and those present joined in the flag salute.

SUPERINTENDENT REPORT

BUDGET STATUS (3/31/13) – Expenses are less than revenues and with the fund balance up, we are in good shape.  
LEGISLATIVE UPDATE- The 2013-2014 State Department of Education (SDE) process did not pass the funding bill since the legislature was not happy with the bill language that JFAC included with the bill. The legislation for the fixit bill is moving forward to fund the overturn of propositions 1 and 3. The proposed education funding for next year includes a 2.3% increase that includes unfreezing of the index schedule for steps and lanes and minimum certified salary at \$31,000.00 for a full FTE. Wireless internet is part of the technology funding for next year. The 97% protection of previous year funding is being restored as well as the use it or lose it flexibility. Cursive writing is to be part of the elementary curriculum. Open negotiations for certified contracts are to be held in public meetings with notice of non-renewal contracts issued by July 1.

PRINCIPAL REPORT

ENROLLMENT – 85.5 students with 50 in elementary and 35.5 in 7-12<sup>th</sup> grades.  
STUDENTS OF THE MONTH are Jenny Scrimsher for secondary and Kimberly Babcock for elementary.  
EMPLOYEE OF THE MONTH is Jesse Roehl.  
SPORTS COOP UPDATE – Softball was cancelled due to lack of players with Culdesac - six and Highland down to one.  
GEOGRAPHY BEE – Bailey Shawver won the Culdesac competition and completed the regional questionnaire to qualify for the state competition in Rexburg, ID.  
SPELLING BEE- Tyson Scrimsher won the Culdesac competition and competed in the regional spelling bee in Lewiston.  
ISAT – The staff and students are using the motivation of “Battle ISAT” theme. Teachers and Aides are helping out in the mornings by fixing students breakfast before testing.

Chairman asked if there was a way to measure if providing breakfast for the students increased their performance.

PUBLIC COMMENTS

Staff member - commented that there has been a good turnout of students eating breakfast. Staff that proctor the ISAT testing is impressing a “positive” attitude with proactive assembly incentives to show them how proud we are of their achievements.

Patron commented - that the whole atmosphere of the school is upbeat and the attitude change overall is seen in the staff and that change should be communicated to the community.

BOARD COMMENTS

Trustee Kathryn Bomar thanked the Board and staff for the family meal provided with the wind chimes and plants. The meal was awesome and the chimes and plants will be great reminders of my husband.

Chairman expressed his sorrow on behalf of the Board for her loss.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Approval/2<sup>nd</sup> Annual Alumni Basketball Game-June 7 at 8:00 p.m. in Culdesac Gym/Annual Alumni Picnic-June 9 in Gym)  
Superintendent asked that Open Enrollment be added under New Business.

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Trustee Lori Zenner moved to accept the consent agenda as amended. Seconded by Bryce Scrimsher/Motion passed.

#### UNFINISHED BUSINESS

##### AUDIT RFP's APPROVAL

Superintendent is looking into changing accounting software to 2MData next year. Hayden and Ross is experienced with the current software and had the lowest proposal of \$10,500.00 for the 2012-13 year audit. Next year we can go out for bids again.

Bryce Scrimsher moved to accept the Hayden and Ross proposal for the 2012-13 Audit. Seconded by Lori Zenner/Motion passed.

#### NEW BUSINESS

##### ONE NOMINATION/NO ELECTION FOR TRUSTEES (ZONE 1 & 3)/ZONE 2 – NO CANDIDATE

Superintendent explained that Idaho Code (IC) provides that an election is not held with only one candidate running for the position. Bryce Scrimsher will be declared elected for Zone #1 and Dustin Heinzerling will be declared elected for Zone #3 at the May meeting. No candidate for Zone #2 means that position will need to be appointed. The trustees will serve for four years beginning at the July meeting. Zone #4 will be declared vacant when Bryce takes the Zone #1 position. The board has 90 days to appoint a trustee within the Zone and an additional 30 days for an at-large appointment if no one is interested in that zone.

##### 2013-2014 SCHOOL CALENDAR

Superintendent recommended approval of the calendar that the staff supported which is similar to this year calendar with 145 student days. The start time will be 8:00 a.m. with ending time at 3:30 p.m. This gives students an additional 13 hours with the two (2) emergency days enough time to avoid make up days. The lunch time will remain the same.

Trustee Lori Zenner moved to approve the 2013-2014 school calendar as presented. Seconded by Kathryn Bomar/Motion passed.

##### EXTENDED YEAR READING PROGRAM APPROVAL

Superintendent explained that students receiving a score of one (1) on the IRI tests for K-3<sup>rd</sup> grades are to receive additional reading remediation of 40 hours. This proposal is from April 22 – June 13, 2013 to provide those hours. The reading funding dollars will pay for the extra staff time.

Trustee Bryce Scrimsher moved to accept the Extended Reading Intervention Program as presented. Seconded by Kathryn Bomar/Motion passed.

##### SURPLUS PROPERTY DECLARATION

Superintendent reported that the law requires that equipment be declared surplus to dispose of outdated/broken items. We need to dispose of three (3) printers and the portable milk cooler which cost more to repair than to purchase. Lewiston school donated a milk cooler to replace the broken one.

Trustee Kathryn Bomar moved to declare the items as surplus and dispose of them. Seconded by Lori Zenner/Motion passed.

##### SCHOOL READER BOARD DISCUSSION

Chairman asked Superintendent to get quotes on an electronic sign to be used by the school, city and the local credit union.

Superintendent Felgenhauer explained that the quote from Sign Crafter with a two-sided, full color sign is too expensive. A one color, one-sided sign runs about \$15,000.00. Jennifer School purchased one with a PEPSI logo for about \$11,000.00 and the Nezperce School sign was about \$12,000.00. Marge will contact other vendors for a sign with wireless connection. Once the sign is installed, the District will be responsible for the on-going electrical power costs.

OPEN ENROLLMENT REQUEST

Superintendent asked that the Board approve the request as this student will be moving into the District next year.

Principal explained that the student attended Culdesac a few years ago.

Trustee Bryce Scrimsher moved to accept the out of district application as presented for the 2012-13 remainder of the school year. Seconded by Kathryn Bomar/Motion passed.

Trustee Lori Zenner moved to enter executive session as per IC 67-2345 for personnel and student matters. Seconded by Bryce Scrimsher/Board Poll- Yes, Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 8:00 p.m.

Personnel issues were discussed.

Student matters were discussed.

OUT OF EXECUTIVE SESSION: 8:50 p.m.

No decisions were made during executive session.

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Minutes recorded by Superintendent

PERSONNEL

CONTINUING CERTIFICATED CONTRACT STAFF

Trustee Lori Zenner moved to offer Oscar Tiegs, Kelley Hewett, Jaclyn Smith and Marilou Cerovski continuing contracts for the 2013-14 school year. Seconded by Bryce Scrimsher/Motion passed.

RESIGNATION

Trustee Kathryn Bomar moved to accept the resignation of Jeremy Cerovski. Seconded by Bryce Scrimsher/Motion passed.

SCHOOL PYSCHOLOGIST/COUNSELOR

Trustee Bryce Scrimsher moved to offer Matthew Macy the Psychologist/School Counselor position for the 2013-14 school year at a full FTE. Seconded by Lori Zenner/Motion passed.

STUDENT MATTERS-no decisions needed.

ADJOURN: 8:55 P.M.

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Chairman

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Clerk