

The Board of Trustees regular Wednesday, April 11, 2012 meeting was held in the School Library at 7:00 p.m. as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Lori Zenner, Trustees Kathryn Bomar and Bryce Scrimsher, Superintendent Darrell Olson, Principal Loretta Stowers, Clerk/Treasurer Loretta Hammond-Nichols, three staff members and two patrons. (Vacant-Zone # 3 Trustee Position)

ORDER/SALUTE – Chairman called the meeting to order and those present joined in the flag salute.

SUPERINTENDENT REPORT

*BUDGET STATUS (3/31/12) – Superintendent reported that the revenue is up about \$75,000 over budget. Expenditures are tight this year with updates to curriculum. The reserves will be used next year to align new curriculum.

*SCHOOL IMPROVEMENT PLAN-District submission was approved by SDE for the WISE Tool. We were one of the 65% in the state that were approved.

GAS CARD- The owner of the school van that was sold found a gas card that was under the seat and returned it. I suggest taking the gas cards out of the vehicles and they can be checked out of the office when needed by staff.

PRINCIPAL REPORT

Principal Stowers participated in the NW Accreditation review at Moscow. The new Principal will need to attend a training this summer since the NW Accreditation Report is changing. Culdesac has received a 75 year award this year as meeting the requirements. A new Pay for Performance Plan needs submitted each year by September 1 which will need done in August when the Principal and staff return.

PUBLIC COMMENTS

Comments included: WISE Tool was worked on by all staff, Gas card in Route Bus is handy for filling up, Gas card for van should be checked out through the office with the keys, mail-in votes at Craigmont were only at 43% versus Culdesac levy return was at 60%.

BOARD COMMENTS

Trustee Lori Zenner commented on the Blue Cross webinar that was attended by Mr. Cerovski, Clerk and herself to be informative.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Approval)

Superintendent Olson requested that Lewiston Coop Agreement for Transportation and Food Service for 2012-13 and Reassignment request by Mrs. Stowers be added to the agenda under new business.

Trustee Lori Zenner moved to accept the consent agenda as presented with additions. Seconded by Bryce Scrimsher/Motion passed.

UNFINISHED BUSINESS

VACANT TRUSTEE ZONE #3 POSITION – Letter of Interest

Patron Dustin Heinzerling from Zone #3 sent a letter of interest to the Board for the position.

Chairman Martin remarked that he would like to wait 30 days to give others a chance as the information was to be distributed in the next school newsletter mailing to the community.

Trustee Bryce Scrimsher commented that it will be good to have a full Board again. The appointment could be made at the next meeting.

Board agreed to wait until the May meeting to make an appointment for the vacant Zone #3 Trustee position.

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OPEN ENROLLMENT APPLICANTS

Superintendent presented two applications for the Board to review. The parent is available tonight if you have any questions. The children are from the Phillipines and speak three languages with one of them being English. Superintendent recommended the applications approval for the Kindergarten and First Grade this year with the next year students at 1st grade and 2nd grade.

Parent explained that the family lives on Meisner Road and he will be transporting the students to and from school each day. The two children have finished their school in the Phillipines but would like to finish the school year this year to introduce them to an American School. This way they will be prepared for school next year at Culdesac.

Chairman commented on the importance of attendance as that is how the school is funded. Father responded that his children have not missed a day of school this past year.

Trustee Bryce Scrimsher moved to accept the two open enrollment applicants for the remainder of this school year and for the 2012-2013 school year. Seconded by Trustee Kathy Bomar/Motion passed.

FOOD SERVICE MEAL PRICE INCREASE DISCUSSION– 2ND MEETING

The projected figure for this school year is with Revenue at \$28,630 and Expenses of \$48,685 with a loss of about \$20,000. The program is running as efficient as possible with Cook Debbie Marker doing a great job. Due to the decline in enrollment and the increase cost of groceries

the cost of the meal will be about \$5.52 for this year. Last year after audit figures the cost of the meal was at \$4.68. Federal reimbursement rate for student meals is \$2.77.

Trustee Kathy Bomar commented that with Mr. Olson retiring the hot lunch program will not benefit from the Pasco discount market for fresh fruit and vegetables.

This item will return next month for discussion requesting a decision for budget and renewal agreement information.

NEW BUSINESS

SUPERINTENDENT CONTRACT APPROVAL

Alan Felgenhauer was interviewed for the Superintendent part-time position. He is retiring from the Fruitland School District after 11 years with them. Before Fruitland he was at Orofino and originally worked at Culdesac.

Trustee Lori Zenner moved to offer the Superintendent contract as presented for two years to Alan Felgenhauer. Seconded by Bryce Scrimsher/Motion passed.

2012-2013 EDNETICS CONTRACT APPROVAL

Erate was filed with the Ednetics proposal as the backbone of the network. The grant, if approved, is at 90%. The reimbursement will be \$16,995 for infrastructure, \$5,879 for equipment and our cost after reimbursement will be about \$2,080. This will bring our system up to date and relief to many of the needed upgrades. We are moving the server room from the building by the shop into the room upstairs that houses most of the network switches now. We will use the remaining 2010-11 reimbursement to cover the relocation costs.

Trustee Lori Zenner moved to accept the 2012-2013 Ednetics Contract as presented. Seconded by Bryce Scrimsher/Motion passed.

CONFLICT OF INTEREST ISSUE

Trustee Bryce Scrimsher was appointed as an at-large position. This was due to the lack of patrons interested in Zone #4 to serve as Trustee. Since his spouse is an employee of the school, that was a concern regarding the conflict of interest issue. The attorney opinion was first that the Board should have a concern, but once that additional information was provided as a classified "at will" employee and not a contract employee, Bryce just needs to excuse himself from any discussion regarding classified staffing and that will resolve the issue. Chairman wanted the public to know that this concern has been addressed and resolved.

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Superintendent commented that Mrs. Scrimsher is a great employee who works as a classroom Aide, helps in the Food Service Program and is an asset to the school.

LEWISTON SCHOOL DISTRICT 2012-2013 COOP FOR TRANSPORTATION AND FOOD SERVICE AGREEMENT

Superintendent Olson reported that Joe Hasenoehrl was not interested in helping with the Transportation for next year. Superintendent reported that no change was made for the Food Service portion of the agreement. The Transportation portion will include all Supervisor and reporting duties to include driver training/evaluations, all IBUS Reports, and mechanical repairs for 60 day reviews and the annual bus inspection. The increase in cost went from \$250 per month to \$750 month plus any repairs that will be needed.

Trustee Kathy Bomar moved to accept the coop agreement with Lewiston for Transportation and Food Services. Seconded by Lori Zenner/Motion passed.

LETTER OF REASSIGNMENT REQUEST

Principal Stowers requested a reassignment from administrator to teacher for the 2012-2013 school year. Mrs. Stowers requested one day per week as Librarian to include a week for the book fair and days before/after school to open/close the Library.

Mrs. Stowers also offered her assistance as Federal Program Coordinator and to help with the NW Accreditation review next year, if approved by the new Superintendent and new Principal next year.

Superintendent Olson commented that Culdesac School is lucky to have her expertise this year and she will be helpful next year in these areas as well.

Trustee Bryce Scrimsher moved to accept the letter of Reassignment as presented. Seconded by Lori Zenner/Motion passed.

10 minute break

Trustee Lori Zenner moved to enter executive session for personnel as per IC 67-2345. Seconded by Bryce Scrimsher/Board Poll: Yes, Yes, Yes and Yes/affirmative response.

INTO EXECUTIVE SESSION: 8:00 P.M.

Principal discussed staff evaluations and restructuring of elementary staff for next year.

Secondary staff evaluations discussion included the need for multiple endorsements for scheduling classes.

Principal dismissed from meeting.

Superintendent discussed CTO/certificated staff issues.

Board discussed negotiations regarding staff.

Superintendent informed the Board of a Student personnel issue.

OUT OF EXECUTIVE SESSION: 9:38 P.M.

No decisions were made during executive session.

PERSONNEL

Trustee Lori Zenner authorized Superintendent Olson to issue contracts to staff as discussed in executive session for the 2012-2013 school year. Seconded by Bryce Scrimsher/Motion passed.

Adjourned: 9:40 p.m.

Chairman

Clerk

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